

Date SUBMITTED:

Everett High School Schedule Change Request*

*Schedule changes are only processed for graduation or college requirement concerns. If you are asking to drop an AP or Honors Course you will need to fill out the Request to Drop an AP/Honors Course form, this will need approval by an administrator.
Please print all information as clearly as possible.

Last Name: _____ First Name: _____

Student ID#: _____ Grade (9, 10, 11, or 12): _____

Home Phone: _____ Cell Phone: _____

Student email address: _____

Who is your counselor? (check one):

Stiger: A-E

Piatz: F-Lou

Berry: Low-Sg

O'Brien: Sh-Z

What course would you like to drop? _____ PERIOD: _____

What course would you like to add? (List at least 3 options)

1. _____

2. _____

3. _____

I am willing to have my entire schedule changed.

Why do you need this change? (this section must be completed to be processed): _____

If you are asking for a teacher change you must explain the reason (this will require administrative approval)

Continue on back if more space is needed.

Student: _____ Date student notified of changes: _____

Changes could not be made for the following reason(s): _____

Please schedule a follow-up meeting with your counselor.

Counseling Office: 425-385-4410